



East Central

TECHNICAL COLLEGE

POSITION ANNOUNCEMENT

POSITION 9022: Part-Time ESL (English as a Second Language) Instructor, Coffee
DEADLINE: Until Filled

DESCRIPTION

- Provide instruction to non- and limited-English speaking adults
- Responsible for recruiting, lesson plan development, and various reporting requirements

SCHEDULE

- Hours vary
- Day and/or night--Monday through Thursday
- Day--Friday, Saturday, and Sunday

MINIMUM QUALIFICATIONS

- Bachelor's degree from an accredited college or university
- Excellent written and oral communication skills
- Personal and professional development skills
- Excellent computer skills, including understanding of various software packages, including Microsoft Excel

PREFERRED QUALIFICATIONS

- Bilingual in English/Spanish
- Prior teaching experience in an adult education setting (or related experience in field)

SALARY/BENEFITS INFORMATION

Salary is commensurate with experience and education

APPLICATION PROCESS

Submit the following to Deborah G. Smith, Director of Human Resources, 667 Perry House Road, Fitzgerald, GA 31750:

- a signed East Central Technical College application
- current resume
- copy of transcript(s) or certifications

To obtain an application, access our website at <http://www.eastcentraltech.edu/jobs.htm> or call 229-468-2027. You may also apply in person.

All positions require a pre-employment criminal background investigation and employer/professional reference check. Some positions additionally require a motor vehicle record search, credit history, and drug screen.

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